

**GENERAL EXCISE BRANCH LICENSE  
MAINTENANCE FORM**

(New, Change, Or Cancel Branch Activity)

TYPE OR PRINT LEGIBLY

1. TAXPAYER'S

(A) GENERAL EXCISE I.D. NO. \_\_\_\_\_

BRANCH NO. (If applicable) \_\_\_\_\_

(B) NAME \_\_\_\_\_

2. BRANCH INFORMATION:

CHECK ONE AND COMPLETE ITEMS INDICATED:

- ☐ 1 New (complete all items in (A) below)  
☐ 2 Change (complete only items you are changing in (A) below)  
☐ 3 Cancel (complete all items in (B) below)

(A) New or Change

- (1) Branch Name \_\_\_\_\_  
(2) Branch C/O Name \_\_\_\_\_  
(3) Branch Mailing Address \_\_\_\_\_  
(4) Branch Mailing City/State \_\_\_\_\_ Zip Code \_\_\_\_\_  
(5) Branch Business Address \_\_\_\_\_  
(6) Branch Business City/State \_\_\_\_\_ Zip Code \_\_\_\_\_  
(7) Branch Business Telephone Number ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_  
(8) Date Branch Business Started \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
MO DAY YR

(B) Cancel

- (1) Branch Name \_\_\_\_\_  
(2) Branch Business Address \_\_\_\_\_  
(3) Branch Business City/State \_\_\_\_\_ Zip Code \_\_\_\_\_  
(4) Date Branch Business Cancelled \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
MO DAY YR

**MAILING ADDRESSES & TELEPHONE NUMBERS**

(Please direct all inquiries and correspondence to the nearest district office.)

OAHU DISTRICT OFFICE  
P.O. Box 1425  
Honolulu, HI 96806-1425  
Telephone: (808) 587-4242  
Toll Free: 1-(800)-222-3229

MAUI DISTRICT OFFICE  
P.O. Box 1427  
Wailuku, HI 96793-6427  
Telephone: (808) 984-8500

HAWAII DISTRICT OFFICE  
P.O. Box 937  
Hilo, HI 96721-0937  
Telephone: (808) 974-6321

KAUAI DISTRICT OFFICE  
P.O. Box 1687  
Lihue, HI 96766-5687  
Telephone: (808) 274-3456

THIS SPACE FOR DATE RECEIVED STAMP

The above information is hereby certified to be correct to the best knowledge and belief of the undersigned who is duly authorized to sign this form and understands that an unsigned form will not be accepted.

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

TITLE (OWNER, PARTNER OR MEMBER, OFFICER) \_\_\_\_\_